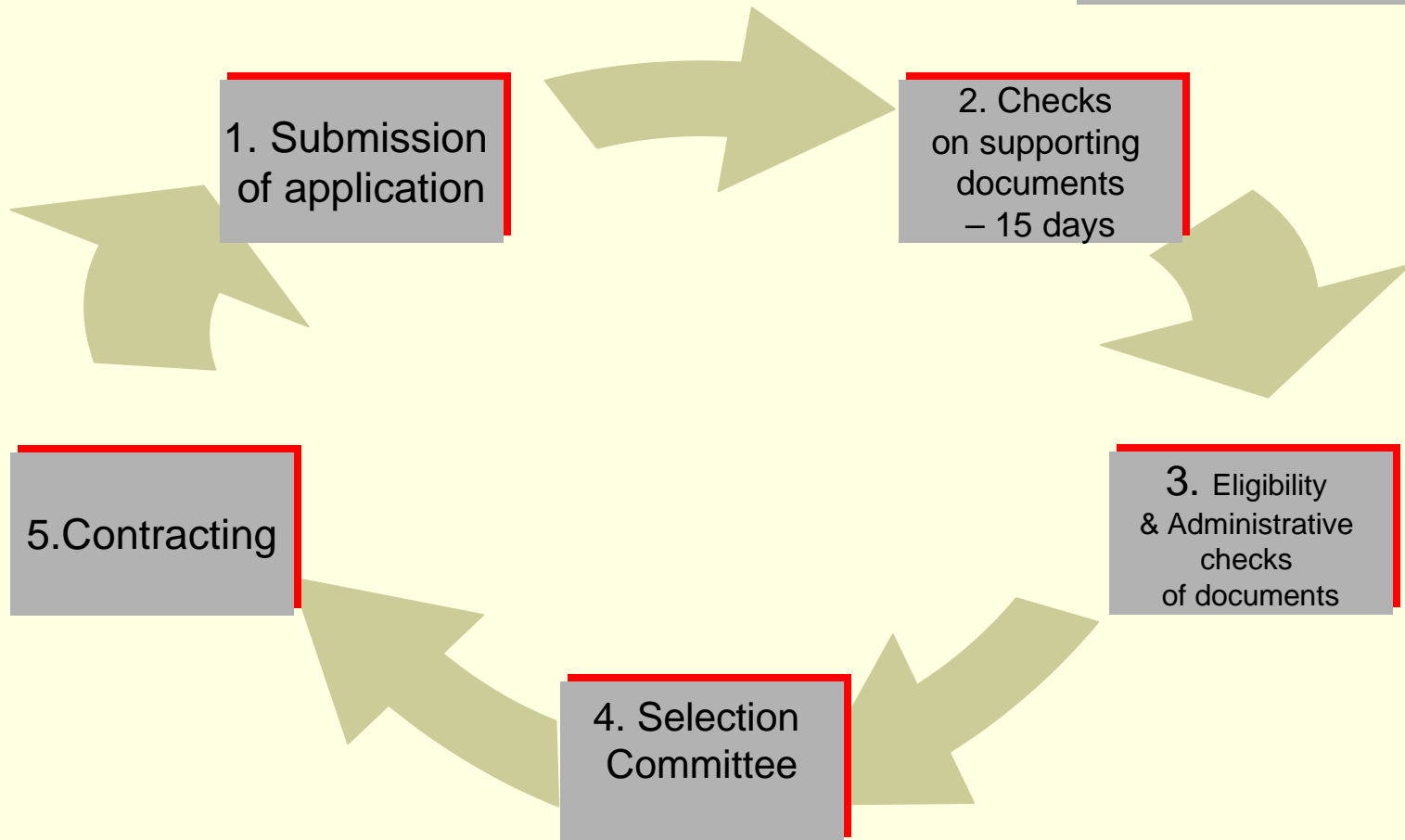

Measure 123: Adding value to agricultural products

**Ms. Mariella Galea
EU Fund Manager
MRRA**

Selection Process

Application Process



Supporting documents

- Latest audited financial accounts.
- Copy of Identity Card of person representing the enterprise (one of the Directors)
- Recent Memorandum of Association.
- Copy of VAT Certificate.
- Copy of ETC certificate of person representing the enterprise.
- Documentation from the ETC - the number of employees employed by the enterprise.
- Declaration from certified auditor that applicant can match funding / Letter from commercial bank confirming credit facility.

Investment Measures Unit – Administrative checks

- The scope of the investment in relation with the objective of the measure.

- Eligibility and verification of:
 1. Application details/information.
 2. Quotations.
 3. Supporting documents.

Documentation related to proposed investment

- 3 quotations/pro-forma invoices.
- Architect's estimate.
- MEPA permit.
- Copy of organic/under conversion certificate.
- Copy of Purchasing Contracts.

Selection Committee

- Set up by the Paying Agency.
- Composed of representatives from PA/MA and Technical Experteers
- The Selection Criteria – evaluate the investment.
- Ranking – minimum of 50 marks out of 100.
- Selection – budget available for this call (7million on measure)
- Reserve list – should a subsequent call be launched, to rank again amongst the projects of the next call.

Contracting

- 18 months to complete project.
- Any changes must be requested in writing prior the actual change comes into force.
- The investment should reflect the approved Permit.
- Remain operational for a minimum period of 5 years from completion (last payment effected on beneficiary's account)
- Commitment to furnish all the monitoring data and to allow on-the-spot controls.

Payment Claim

Claim for reimbursement must be accompanied by the following:

- Original tax invoices & receipts.
- Cheque images/ original bank transfers – no cash payments.
- Invoices and proof of payments must match.
- All invoices, receipts & proof of payments -eligibility date: 20th February 2009 onwards.
- CE certificates.

Note: Maximum Project Grant – €150,000

Recommendations:

- All documentation presented to be issued solely on behalf of the enterprise .
- Quotations – comparable specifications.
- Description of the project linked specifically to the main objectives of the investment.
- Application to be submitted completed, with the relevant signatures.
- Conformity with declarations.



Thank you